WBPL
wasaga beach public library

544 River Road West
Wasaga Beach, ON, L9Z 2X2

OUR TOWN: STORIES FROM WASAGA BEACH

Podcast Recording and Publication Consent Form

Wasaga Beach Public Library

Our Town: Stories from Wasaga Beach is a community storytelling podcast produced by Wasaga Beach Public Library (WBPL) and supported by the Ontario Seniors Community Grant Program.

The project celebrates the voices, experiences and stories of people connected to Wasaga Beach. Episodes will be made available to the public through the library's website, podcast platforms and other communication channels.

Please read this form carefully before participating.

1. PARTICIPANT INFORMATION

Full name: _____

Preferred name for publication (if different):
_____

Email: _____

Phone: _____

Episode title or topic (if known): _____

My involvement in this project (select all that apply):

☐ I am creating or contributing my own podcast episode.

☐ I am being interviewed for a podcast episode.

☐ I am participating in a WBPL-produced community episode.

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2. RECORDING AND PUBLICATION CONSENT

By signing this form, I voluntarily agree to the following:

Recording

I consent to having my voice, interview, personal stories and other contributions recorded as part of *Our Town: Stories from Wasaga Beach*.

Editing

I authorize WBPL to edit my recorded contributions for length, clarity, sound quality and storytelling purposes, provided the editing does not intentionally misrepresent my statements or experiences.

Publication and distribution

I grant WBPL a non-exclusive, worldwide, royalty-free licence to use, reproduce, edit, publish, distribute and make publicly available my recorded contributions as part of the *Our Town* podcast.

This includes distribution through:

- The WBPL website and official communication channels.
- Podcast platforms, including Spotify and Apple Podcasts.
- Public presentations and community events.
- Future library programming, educational activities and archival collections related to the project.

I understand that episodes may remain publicly available after the project and its grant funding have concluded.

Promotion

I authorize WBPL to use my name, voice and short excerpts from my recorded contributions to promote the podcast through its website, social media, newsletters and other library communication channels.

This form does not authorize the use of my photograph or video likeness. Separate consent will be obtained for identifiable promotional photographs or video recordings.

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3. OWNERSHIP AND COMPENSATION

I understand that I retain ownership of my original personal stories and any independently owned material I contribute.

This agreement gives WBPL permission to use my recorded contributions for the purposes described above. It does not transfer ownership of my original stories to WBPL.

I understand that participation is voluntary and that I will not receive financial compensation for the recording, publication, distribution or promotion of my contributions.

4. CONSENT AND WITHDRAWAL

I understand that:

- Participation in the podcast is voluntary.
- I may decline to answer questions or stop an interview at any time.
- I may contact WBPL before publication to request that my contribution be withdrawn.
- Once an episode has been published, I may request that WBPL remove it from platforms and communication channels under its control. WBPL will review and respond to such requests.
- I understand that WBPL cannot guarantee the removal of material that has already been downloaded, shared, archived or distributed by third parties.

5. PARTICIPANT ACKNOWLEDGEMENT

By signing below, I confirm that:

- I have read and understood this form.
- I have had the opportunity to ask questions about the project and how my contributions may be used.
- I am participating voluntarily.
- I grant WBPL the permissions described in this agreement.

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Participant name: _____

Signature: _____

Date: _____

FOR LIBRARY USE ONLY

Episode title: _____

Recording date: _____

Recorded by: _____

Consent received by: _____

Date received: _____

☐ Consent form received and filed

☐ Publication permission confirmed