

Policy Name	Partnership Policy			
Section	Operations		Effective Date	September 28, 2026
Policy Number	OP11		Reviewed Date	
Motion Number	tbd		Next Review Date	tbd

Purpose

In order to support the work, activities, and needs of Wasaga Beach organizations and residents, the Wasaga Beach Public Library may choose to form partnerships in the community.

Scope

This policy helps establish how the Library Board and staff can facilitate community groups, services and programs for the betterment of Wasaga Beach residents. The Library reserves the right to determine appropriate partnerships that are mutually beneficial and align with the goals and values of the library. Partners will abide by all Library policies, including the Code of Conduct.

Definitions

A **community group** is any gathering of like-minded individuals who congregate on a regular basis to offer learning, support, or social opportunities.

Non-profit organizations / Not-for-profit organizations serve the public good, and could include charities and foundations, educational, faith-based, or health & wellness organizations. Any profits made by the organization are directed toward the aim of the organization.

Social services are designed to promote well-being, prevent harm, and provide support for individuals and families facing social, economic, or personal challenges.

Social supports are physical and emotional comfort provided by family, friends, community members, and others.

A **partner** may be an institution, business, non-profit organization, community group, or individual that collaborates with the Library to promote, support or provide activities, services, events and programs to the public in ways that are mutually beneficial and without the contribution of funds, products or services of a defined value.



wasaga beach public library

Generally, WBPL partners with not-for-profit organizations, educational institutions and governmental entities. WBPL may also partner with for-profit organizations in special circumstances.

A **partnership** is a mutually beneficial collaboration between the Library and an external institution, organization, individual, business, or community group. Partner contributions provide support for and/or promote activities, services, events and programs to the public in ways that are mutually beneficial.

Partnerships are formed for a wide variety of reasons, but are consistent in that they share authority, risk, responsibility and accountability. Partnerships enable the Library to fulfill its mission and roles in the community in new or expanded ways.

Policy

1.1 Identifying Partners

The Library is able to use its discretion to identify potential community partners. Partners may be groups, organizations, or service providers that provide the community with the following:

- Learning opportunities;
- Social services;
- Social supports;
- Education support;
- Community and/or network building;
- Skills development.

1.2 Supports for Partners

Each partnership will be assessed on an individual basis. Potential supports for partners could include:

- Library space;
- Promotional assistance;
- Registration assistance;
- Programming assistance.

1.3 Partnership Agreement

Library partners will be required to complete a WBPL Partnership Agreement that outlines the roles of the Library and partner so that there is clarity as to the services provided by both parties.

The agreement includes information pertaining to:



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- Space and resource requirements
- Scheduling
- Start and end dates
- Programming, registration and promotional assistance.

1.4 Cessation of Partnership

The Library reserves the right to end the partnership at its sole discretion provided that 30 days of advance written notice is provided to the partner contact through the CEO.

Partners have the ability to request a delegation to the Board at a scheduled Board meeting should they want to appeal a partnership cancellation. The Board has the right to determine whether to reinstate a partnership or uphold the cancellation. All decisions by the Board are final.

Responsibility

Library staff are responsible for judiciously developing appropriate partnerships based on the needs of the community and for monitoring ongoing evaluation of partnerships.

Appendix

WBPL Partnership Agreement (in progress)

Policy History

Approved by the Wasaga Beach Public Library Board,
Date: Motion Number: #####